

# Glove Box Accident Kit

We hope you may never have to use this information, but unfortunately accidents can happen. Woods Accident Repair Centres suggest you familiarise yourself with these procedures. Everyone's interest will be best served if all parties are courteous and engage in no controversy at the scene of the accident but leave the entire handling of the claim to the insurer's representatives.

## Medical Assistance

Inspect the vehicle's occupants for any injuries. Call 000 if emergency assistance is required. Notify the police if any personal injury is involved, or where you are required to do so by law.

## Towing

If you need a tow, phone 13 11 76, and a truck will be allocated to you. Despite what the driver says, you have the right to determine where you wish your vehicle to be towed. We suggest your home, workplace or the nearest Woods Accident Repair Centres.

## Repairs

Call your insurance company as soon as possible to discuss claims procedures. If you are not at fault (i.e. a third party claim) your insurance company will also be able to give you advice regarding your rights and their procedures in general.

To arrange a quote and estimate on your vehicle, contact Woods quoting service on **1800 622 683**. We can organise the quote and arrange a time to book the vehicle in for repairs. Woods Accident Repair Centres can assist you with all your insurance claim needs. We know the system and can arrange prompt assessment, authorisation and repairs to your vehicle. That coupled with our commitment to customer satisfaction and the highest repair standards makes us the right people to repair your vehicle.

## Accident Details

It's easy to be confused and upset at the scene of an accident, so try to remain calm. It is important to obtain the following details in relation to **all** vehicles involved.

The following form can assist you in taking down the necessary details of the accident:

The logo for Woods Accident Repair Centres, featuring the word "woods" in a stylized, lowercase, white font with a slight shadow effect, set against a dark grey background that forms part of a larger triangular shape.

Vehicle(make/model):	Colour:	Year:	Reg No:
Vehicle description:			
Details of the damage:			
Driver:			License No:
Address:			
		P/Code:	Phone:
Owner:			
Address:			
		P/Code:	Phone:
Insurance company with which the vehicle is insured:			
Precise words of "admission of fault" by the other party, if applicable:			
Witness 1:			
Address:			
		P/Code:	Phone:
Witness 2:			
Address:			
		P/Code:	Phone:
Accident location:			
Date:		Time:	
Weather:			
Memories can fade so it's worth your while to write a short account of how you believe the accident happened:			